**Halifax Harriers & Athletic Club**

**Constitution**

 **The Halifax Harriers Athletic Club is affiliated to**

**England Athletics**

Adopted on 1st September 2025

**1. NAME**

The Organisation shall be known asHalifax Harriers & Athletic Club, hereafter referred to as the Club.

**2. OBJECT(S)**

To promote all branches of athletics for the benefit of the membership. The club colours shall be saxe blue/royal vests with yellow side panels.

**3. POWERS**

i) to take out relevant Insurance policies

ii) to raise funds and open a bank account

iii) to obtain or lease equipment and premises

iv) to appoint trustees to hold property

v) to employ staff and recruit volunteers

vi) to network and form partnerships with other organisations and agencies

and to do all such other lawful things as are necessary to further the objects of the Club.

**4. MEMBERSHIP**

The membership is divided into a number of classes as described below and is restricted as follows:

* 1. A. The minimum age for membership is 8 years.
	2. The Membership shall consist of the following classes:
	3. i. First claim (A member whose first-choice club is Halifax Harriers)
	4. ii. Second claim (A member who competes for another club as their first choice)
	5. iii. Social membership
	6. iv. Social athlete (only available to athletes under 11 years of age
	7. v. Scholar membership
	8. vi. Life member (From 2020 no longer offered to new applicants)
* Social Membership – For adults 18 years and above who do not train with Halifax Harriers and cannot participate in competitive events for the Harriers but who nevertheless wish to actively support the club in its aims and objectives.
* Scholar Membership – A member who wishes to remain a member who lives outside the area whilst at college or university.
* An Adult Member is one aged 18 years or older.
* The Secretary shall ensure that the Club maintains an up-to-date record of membership
* The Management Committee has the power to expel any member whose conduct brings the club into disrepute. The Management Committee shall provide written details to the member explaining the reasons for expulsion.
* Any member wishing to resign shall notify their resignation to the Membership Secretary.
* Any Member wishing to take part in an event hosted by Halifax Harriers, will not have their entry accepted unless they have either committed to a task, or supplied a suitable deputy to fulfil any role required, unless all roles have been filled.
* The Club’s year for membership purposes runs from April 1st to March 31st the following year

**5.** **SUBSCRIPTIONS**

i) Anyone who competes or uses the club facilities during any year shall pay the appropriate subscription for that year.

ii) Subscription fee categories and amounts must be proposed and accepted by vote at the AGM or EGM.

iii) Subscriptions shall be due on application for membership and thereafter on the 1st April each year and shall be at the rates as determined at the preceding AGM or EGM.

iv) Any existing member who has not paid their subscriptions by 1st May will pay a session fee as determined from time to time by the Management Committee until their subscriptions are paid.

v) A member whose subscription remains unpaid by 1st July of a year shall be deemed to have lapsed their membership.

vi) An individual wishing to re-join shall reapply to the club and pay the appropriate subscription due.

vii) At the discretion of any club official any athlete may use club facilities on a trial basis, under supervision, on the payment of a session fee as determined from time to time by the Management Committee.

**6. MEETINGS OF THE ORGANISATION**

6A.ANNUAL GENERAL MEETING

i) An annual general meeting shall be held in October each year, the date, time and place to be determined by the committee.

ii) Each annual general meeting shall be convened by the Secretary who shall notify all members in writing at least 21 days before the date of that meeting.

iii) Any motion for consideration at the annual general meeting must be received by the Secretary no later than 14 days prior to the date of the meeting.

iv) The business of the annual general meeting shall include:

* adoption of annual report and accounts
* election of the management committee and its officers
* appointment of an independent examiner.

v) Nominations for the management committee should be submitted to the Secretary at least 24 hours before the annual general meeting. If there are more nominations than there are vacancies to be filled, an election will be held.

vi) Every adult member 1st claim shall be entitled to one vote.

vii) The quorum for both the annual general meeting and extraordinary meetings will be 10 voting members.

6B**.** EXTRAORDINARY GENERAL MEETINGS

An extraordinary meeting should be convened at the request of at least 5 members, made in writing to the secretary giving 21days notice. Such a meeting shall be held within 30 days of that request. Agenda and motions submitted should be circulated to all members.

# 7. MANAGEMENT COMMITTEE

The duty of the Management Committee will be to carry out the objects, provide the management and control the affairs of the Club.

i) At the annual general meeting of the Club, the members shall elect from amongst themselves a Chair, Treasurer, Secretary and Membership Secretary (the officers) who shall hold office from the conclusion of that meeting plus 5 additional members of the Management Committee.

ii) The Management Committee shall have authority to co-opt additional members as necessary. These co-optees will have voting rights.

iii) In the event of any Management Committee members resigning before expiry of office the committee shall co-opt a member to fill this vacancy. In the event of an Officer resigning, a replacement shall be elected by the management committee from amongst its own members.

iv) All members of the Management Committee shall resign at the AGM but shall then be eligible for re-election.

v) The Management Committee shall meet no less than four times annually.

vi) There shall be a quorum when at least one third of the number of members of the management committee for the time being or 3 members of the management committee, whichever is the greater, are present at a meeting.

vii) The Management Committee shall keep minutes of the proceedings at meetings of the committee and any sub-committee.

viii) The Management Committee may invite any persons with particular knowledge, experience or skill to attend committee meetings on special issues but without having the right to vote.

ix) The Management Committee may set up sub-committees and working groups from time to time, establishing their terms of reference and any delegated responsibilities as appropriate

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x) All Management Committee members should be sent written notice of all meetings at least 7 days in advance of such meetings unless, when there is urgent business, shorter notice may be given in agreement with the Secretary.

**8. FINANCE**

i) All monies raised by or on behalf of the Club should be used to further the objects of the Club.

ii) The Treasurer shall keep account of all income and expenditure and shall submit accounts to the annual general meeting.

iii) All items of significant expenditure shall be put before the Management Committee for approval and paid for out of the Club’s bank account in accordance with the bank mandate in force at the time.

iv) A bank or building society account shall be established in the name of the Club and withdrawals shall be made in its name on the signature of any two of four named committee members.

v) Members of the Management Committee may claim reasonable out of pocket expenses whilst on business on behalf of the Club.

vi) The year end for accounts shall be 31st July and they shall be audited for presentation to the AGM.

**9. ALTERATIONS TO THE CONSTITUTION**

This constitution may be altered by means of a resolution passed by a two-thirds majority of those present and voting at a quorate annual general meeting or a quorate extraordinary meeting held for that purpose. Any alterations to this constitution shall take immediate effect, providing that such implementation shall not run counter to any other provision of this constitution.

**10. DISSOLUTION**

The Club may be dissolved at any time by means of a resolution agreed by a two thirds majority of those present and voting at any annual general meeting or extraordinary meeting called for that purpose. The Club’s assets will be distributed as voted upon at that meeting, following the satisfaction of all debts and liabilities, to another voluntary organisation with similar objectives.

**11, ENGLAND ATHLETICS AFFILIATION**

The Club shall be affiliated to England Athletics (EA) and in doing so will adhere EA membership requirements.

Signed (Chair):………………………………………… Date:………………………